

Christine Joyce

8/16 (15)

From: Don Johnson
Sent: Wednesday, August 04, 2004 3:44 PM
To: Christine Joyce
Cc: John Murray
Subject: FW: Override Timeline Draft for Boards' Discussion

Chris:
Please place this on 8/16 agenda under Selectmen's Business.

-----Original Message-----

From: Mary Ann Ashton
Sent: Wednesday, August 04, 2004 1:37 PM
To: Acton Leadership Group
Subject: Override Timeline Draft for Boards' Discussion

As discussed at our last ALG meeting, I have compiled and attached a DRAFT of an override timeline for discussion by the School Committees, Board of Selectmen, and Finance Committee at our meetings beginning tomorrow night with the two School Committees. I have provided in this timeline dates for ALG and Board meetings, but really need some significant feedback from the boards before we can finalize this timeline at our next ALG meeting. The Finance Committee will not meet before our next ALG meeting (their next meeting is August 24), but the BOS and School Committees need to decide a schedule that they can commit to for release of budgets, impacts on services with and without an override, finalization of capital plan, and next 2020 meeting for a final capital plan.

I hope that this document will help each board discuss a plan for the override, and then we can finalize a timeline at our next meeting on August 18.

Mary Ann

8/4/2004

DRAFT – Override Decision Timeline
(Prepared by Acton Leadership Group for discussion by BOS, APS/ABRSC, and Fincom)

This is a DRAFT document for discussion by the Acton Board of Selectmen, Acton Finance Committee, Acton Public School Committee, and Acton-Boxborough Regional School Committee. Individual boards need to discuss specific dates for preparation of budgets, lists of impacts (cuts to personnel, services, etc.), preparation of capital plan, timing of anticipated override vote, and so on. Additionally, it is vital that each board provide their ALG representatives with feedback about what we want to be able to say regarding the proposed override for spring 2005 when we have opportunities to meet with the town at a Special Town Meeting in October and/or at a State of the Town meeting (being proposed and discussed for mid-November). Once each board has had an opportunity to discuss, the Acton Leadership Group will finalize a timeline representing the input from the boards for distribution and final approval by the boards.

August 18 – ALG Meeting: discussion of FY06 revenue projections;
discussion of A & B Budget strategy; discussion of override decision timeline

August 24 – Fincom meeting

September 2 – ABRSC Meeting – work on budget assumptions, enrollment data, class sizes, impact on budget; finalize capital plan?

September 9 – ALG Meeting; feedback on override timeline; preliminary discussion on revenue split between town and school budgets

September 13 – BOS Meeting – work on budget assumptions, impact on services; discussion on override amount

September 14 – Fincom meeting

September 16 – APSC Meeting – work on budget assumptions, enrollment data, class sizes, impact on budget; discussion on override amount; finalize capital plan?

Late September, early October – Acton 2020 meeting to finalize capital plan?

September 27 – BOS Meeting – continued work on budget assumptions, impact on services; discussion on override amount

September 28 – Fincom meeting

October 7 – ABRSC Meeting – further work on budget assumptions, etc.; discussion on override amount

October 12 – Fincom meeting

October 14 – ALG Meeting: first look (“big picture”) at FY06 budget; recommendation on override amount

October 18 – BOS Meeting – budget/services discussion given ALG recommendation of override amount and town/school split

October 21 – APSC Meeting – further work on budget assumptions, etc.; discussion on ALG meeting regarding big picture of FY06 budgets, override amount

October 25 or 26 – Special Town Meeting (land swap, zoning issues in North Acton, other topics?) General presentation on budget situation and progress made to date and communication on the ALG progress and cooperation

October 26 – Fincom meeting

October 28 – ABRSC meeting

October 31 – Formation of ballot question committee before end of October

November 1 – BOS meeting

November 9 – Fincom meeting

November 11 – ALG Meeting – continued refinement of budgets
First look at three-year plan

Week of November 15, or week of November 29 – State of Town Meeting, or some other informational forum; date and format TBD after discussion with boards

November 15 – BOS meeting

November 18 – APSC meeting

November 23 – Fincom meeting

November 29 – BOS Meeting – Tax classification hearing?

December 2 – ABRSC meeting

December 9 – ALG Meeting – continued refinement of budgets, three-year plan
Discussion on feedback from State of Town Meeting or other public forum (above)
Decision on override amount

December 13 – BOS meeting

December 14 – Fincom meeting

December 16 – APSC meeting

December 28 – Fincom meeting

December through April – Public outreach through Ballot Question Committee, Boards, more

March 29 – Town election with override vote?

April 5 – Annual Town Meeting begins

Following are some key meeting dates for the fall where we might consider having some information available regarding expectations for FY06 budgets, need for override, etc.:

| | | |
|-------------------------------------|------------------------|---------------------|
| <i>Back to School Nights:</i> | <i>McCarthy-Towne</i> | <i>September 21</i> |
| | <i>Douglas</i> | <i>September 22</i> |
| | <i>Gates</i> | <i>September 28</i> |
| | <i>Douglas</i> | <i>September 29</i> |
| | <i>RJ Grey Jr High</i> | <i>September 30</i> |
| | <i>Merriam</i> | <i>October 5</i> |
| | <i>Conant</i> | <i>October 6</i> |
| | <i>ABRHS</i> | <i>October 20</i> |
| <i>Acton Day</i> | | |
| <i>Oktoberfest</i> | | |
| <i>October Special Town Meeting</i> | | |